



Wallington Primary School
COUNCIL MEETING
September 06 - 2023
6.00pm

AGENDA

2023 Meeting Agenda Items

Acknowledgement of Country – I'd like to begin by acknowledging the Traditional Custodians of the land on which we are meeting tonight, and pay my respects to their Elders past and present.

Minute Taker: Minutes of School Council Meeting to be completed by Lilian Moore

Meeting starts: 6.00 pm

1.0 WELCOME:

2.0 PRESENT: Carmen Britnell, Lilian Moore, Glenn Smethurst, Catherine Kjaerstad, Cristelle Gilmour, Danielle Wilks, Louise Beames.

3.0 APOLOGIES: Tanya Hayward, Kate Henry & Mel Trezise

4.0 MINUTES OF PREVIOUS MEETING:

Moved: Louise Beames

Seconded: Danielle Wilks

5.0 CORRESPONDENCE IN: None

6.0 CORRESPONDENCE OUT:

- None

7.0 BUSINESS ARISING FROM CORRESPONDENCE:

Communication – re-diary find a consistent method to communicate across the school.

8.0 CONFLICT OF INTEREST

Quorum requirements:

A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.

Conflict of interest:

If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:

- must not be present:
 - during the discussion unless invited to do so by the person presiding at the meeting
 - when a vote is taken on the matter
- may be included in the quorum for that meeting

The declaration of interest should be included in the minutes of the meeting.

8.0 PRINCIPAL'S REPORT

- Please find attached.

RECOMMENDATIONS:

- Curriculum and Professional Practice Days Term 4

Moved: Glen Smethurst

Seconded: Lilian Moore

9.0 SUB-COMMITTEE REPORTS:**Buildings and Grounds / Environment –**

- As per Principal Report

Moved: Danielle Wilks Seconded: Catherine

Finance – As tabled

“That School Council approves all presented reports and accept these as a true and correct report of the Wallington Primary School finances for the month of August 2023 • .Balance Sheet • Operating Statement • Journal Report • Cash Flow Statement • Bank Account Movement • Annual Sub Program Budget Report. • Bank Reconciliation * 10001 HIYA \$120,448.57 * 10002 Official Acc \$ 11,478.61 * 10004 Library \$ 4,594.51 • SRP Budget Management Report: Pay Period 260823 Deficit \$9,344

Moved: Cristelle Gilmour

Seconded: Catherine Kjaerstad

Carried

“That School Council ratifies the transfers from the High Yield to Official Account for \$45,000. That the School Council ratifies the cash payments from the Official Account for \$50,937.34 There was one payment greater than \$5,000.00 from the Official Acc to Yr 5/6 Camp Kangaroobie \$8,867

10004 Library Nil

Moved: Danielle Wilks

Seconded: Louise Beames

Carried

Council: 1)“That School Council ratifies the Summary Report – Overall School Rating - Acceptable
2)Detailed Report of audit for Term 1- 4 2022.

Moved: Lilian Moore

Seconded: Catherine Kjaerstad

Carried

Moved: Glenn Smethurst

Seconded: Danielle Wilks

13.0 GENERAL BUSINESS

- Year 6 tops for 2024 – change of brand- expectations of what to wear for Year 6. Purchase 2? Quick Dry fabric from previous supplier. \$52 per top.
Current Uniform supplier not helping if uniform is not fitting students.
Cho to send some samples to P & F to discuss and provide feedback before a decision is made.
Check with O/Grove schools to see where they are purchasing their uniforms from- get some feedback and reconvene to decide (even for future years). Cristelle and Louise to investigate and report back at S/C.
- Malden camp has closed so the 5/6 team need to find a new camp venue. Year 5/6 camp for 2024 Cave Hill Creek, outdoor camp. Has very good reviews. Option 1 \$386pp camp staff run all activities(3 nights); Option 2 \$262pp plus GST teachers run all (non-specialised) activities; Choose from 5 activities (specialised)- Confirmed to book for next year.
Moved: Cristelle Gilmour,
Seconded: Danielle Wilks
- Year 1/2 are seeking to go to Barwon Heads Park for Thursday 14th December Celebration Day. Cost of Bus \$440 Food -Sausages for BBQ are being donated-No cost to students. Approved at S/C
Moved: Catherine Kjaerstad
Seconded: Louise Beames
- Children’s Fair 3rd November 2023 community event, Food trucks, BBQ at end of day. Confirmed- Discuss what this will look like and how it will run.
- Curriculum days Monday 6th of November and PPD(Professional Practise day) day as per agreement for Monday 27th November 2023 -Common PPD day for whole staff- Confirmed-to be communicated in newsletter as of tomorrow – 7th of Septembers newsletter.
- Danielle raised OHS- check tap in kitchen
- Received a grant for a shade sail which will be put over the amphitheatre so students can sit in summer under shade. Carmen to get confirmation and will promote in the newsletter.

Moved: Cristelle Gilmour

Seconded: Lilian Moore

Meeting closed: 7:19pm

Next meeting: Wednesday 18th October