



Wallington Primary School  
**COUNCIL MEETING**  
**August 15 - 2023**  
**6.30pm**

**MINUTES**

**2023 Meeting Agenda Items**

**Acknowledgement of Country** – I'd like to begin by acknowledging the Traditional Custodians of the land on which we are meeting tonight, and pay my respects to their Elders past and present.

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**Minute Taker:** Minutes of School Council Meeting to be completed by Melissa Trezise

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**Meeting starts:** 6.30 pm

**1.0 WELCOME:** Glenn

**2.0 PRESENT:** Carmen, Mel, Lil, Glenn, Catherine, Cristelle

**3.0 APOLOGIES:** Danielle, Tanya, Louise, Kate

**4.0 MINUTES OF PREVIOUS MEETING:** **Moved:** Mel Trezise      **Seconded:** Lil Moore

**5.0 CORRESPONDENCE IN:**

- ISF Construction Meeting Agenda - De-construction of the current playground to commence this Friday 18<sup>th</sup> August (Glenn Smethurst).

**6.0 CORRESPONDENCE OUT:**

- GN actioned all schools requests for ISF meeting

**7.0 BUSINESS ARISING FROM CORRESPONDENCE:**

**8.0 CONFLICT OF INTEREST**

**Quorum requirements:**

A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.

**Conflict of interest:**

If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:

- must not be present:
  - during the discussion unless invited to do so by the person presiding at the meeting
  - when a vote is taken on the matter
- may be included in the quorum for that meeting

The declaration of interest should be included in the minutes of the meeting.

**9.0 PRINCIPAL'S REPORT**

- Please find attached.

**10.0 PARENTS AND FRIENDS REPORT:**

- Please find attached.

**RECOMMENDATIONS:**

**Moved:** Cristelle Gilmour

**Seconded:** Catherine Kjaerstad

**11.0 SUB-COMMITTEE REPORTS:****Buildings and Grounds / Environment –**

- As per Principal Report
- **Finance** – As tabled

**13.0 GENERAL BUSINESS**

Griff Whykes attended the recent P&F meeting as part of his Rotary commitments.

**Moved:** Mel Trezise

**Seconded:** Lilian Moore

**Meeting closed:** 7:29

**Next meeting:** Wednesday 6<sup>th</sup> September 6:00pm

18<sup>th</sup> October - TBC

15<sup>th</sup> November – TBC

December - TBA