

**Wallington Primary School**



Wallington Primary School  
608 - 610 Wallington Road  
Wallington 3222  
Ph: (03) 5250 1841  
ABN: 60 091 751 408

**Sunday 29<sup>th</sup> May 2022**  
**10:00 am – 3:00 pm**

25 February 2022

Dear Stall Holder

## **WALLINGTON STRAWBERRY FAIR 2022**

We are so excited that we can get stuck into planning and preparations for the 2022 Wallington Strawberry Fair!!! The Strawberry Fair is a fabulous event, which provides a brilliant opportunity for the school community to come together for a day of fun and fund-raising to enhance the learning environment for our children.

Our last event was 1st March 2020, and was a roaring success. Over 5000 people attended, and the school grounds were filled with strawberries and smiles all round. The school community raised approximately \$20,000 which was used to purchase new technology and was put towards the new playground. Not a bad effort for our little country school!

No need to talk about the 2 years that were to follow... instead, let's focus on the growing excitement as everyone looks forward to connecting and reconnecting with the people we have missed - like our Market Stall Holders! We invite you to apply to join us as a Market Stall Holder at the Fair on Sunday 29<sup>th</sup> May 2022.

The Wallington Strawberry Fair continues to be a big attraction to the Bellarine Peninsula. Many people come from the local area, as well as further afield, to be a part of this unique country style Fair. The Fair is coordinated and run by parent volunteers, staff and students. We firmly believe Stall Holders are a valuable part of the Strawberry Fair, as they add to the atmosphere and provide a wide range of activities and products for people to enjoy. Regular and past Stall Holders report strong trading at each Strawberry Fair.

The school has an ongoing commitment to sustainability. Given this focus, along with an increasing demand from patrons, we will continue to give preference to stall holders with products that are:

- 🍓 home-made
- 🍓 hand-made
- 🍓 locally sourced and/or
- 🍓 eco-friendly

Stallholders will also be required to adhere to our sustainability guidelines. This includes No Plastic Bags, even biodegradable. Goods may be sold in paper or fabric bags only. Stallholders are required to take reasonable steps to minimise all plastic packaging.

If you have home-made products or produce that you think our patrons would like to purchase or indulge in, we would love to hear from you. We always aim to ensure that we don't have too many Stall Holders selling the same items.

The 2022 event will run from 10am to 3pm. To ensure the safety of patrons, and to ensure a smooth running of the fair, it is important that all stallholders are set up by 9.30am on the day of the event.

If you would like to be a part of our 2022 Wallington Strawberry Fair please complete the attached form (or visit [www.wallington-ps.vic.edu.au](http://www.wallington-ps.vic.edu.au)) and email or mail it as soon as possible. As with the previous fair, there is a limit to the number of market stalls, so an early return of entry and payment is strongly recommended.

This year, we are going to outsource our hot food, whilst continuing to make and sell our famous pavs, strawberries and cream, jams and preserves, dev tea, cake stall, garden produce and plants. This will allow us to consider and accept applications from Food Trucks (at a different site price to market stall sites).

Remember you will not have secured your involvement in our Fair until your fee has been paid and you have received a confirmation letter. If you would like further information or have any questions, please don't hesitate to contact me via email: [jennie\\_absalom@hotmail.com](mailto:jennie_absalom@hotmail.com).

With many thanks,

Jennie Absalom  
Strawberry Fair Stallholder Co-ordinator

## STALLHOLDER CONDITIONS OF OPERATION:

- 🍓 The Wallington Strawberry Fair aims to support local Stall Holders, with a preference given to handmade and eco-friendly products.
- 🍓 All Stall Holders are required to take all reasonable steps to minimise use of plastic packaging
- 🍓 Plastic bags are not permitted. Stallholders are to use paper or fabric bags only.
- 🍓 Applications will only be confirmed after payment has been received by the School and a confirmation email has been sent to the Stall Holder.
- 🍓 Given the size of this event and the finite spaces available, applications will be received and accepted based on the date the application is received.
- 🍓 All Stall Holders are responsible for providing their own shelters or marquees. All stall structures must be weighted down or anchored securely to the ground.
- 🍓 Standard site size is 3m x 3m and the cost of a site is \$80.00 (GST Inclusive). Adjacent sites to form a larger site (eg 6m x 3m) are available.
- 🍓 No Dogs allowed on site.
- 🍓 The fair management has the right to ask that any item deemed inappropriate be removed from sale. This includes toy weapons & promotion of illicit substances in any form.
- 🍓 As the school volunteers make their own preserves, no preserves of any kind please.
- 🍓 No Stall Holder vehicles are to remain on site unless agreement is given in writing prior to the Fair.
- 🍓 Stall Holders are responsible for providing own power and ensuring that all leads have up to date electrical testing tags.
- 🍓 The school's public liability policy **does not** extend to cover stallholders from any legal liability attributed to them. It is a requirement that you have your own Public Liability Insurance with minimum cover of \$10million. A copy of current Public Liability Insurance Certificate must be provided with each application.

# STALL HOLDER APPLICATION

This licence is made between Wallington Primary School Council (The Licensor) and the Licensee:

NAME ( <i>please print</i> ):	
BUSINESS NAME:	
ADDRESS:	
PHONE:	
EMAIL:	

It is agreed that the Licensee:

- 🍓 will pay a fee of \$80.00 GST inclusive (standard 3m x 3m site), other sites POA
- 🍓 will operate subject to the above conditions
- 🍓 may use the area specified in the plan (supplied once bookings are confirmed), between the hours of: **7:30 am and 3:00 pm on SUNDAY 29<sup>th</sup> MAY 2022**

Signed: \_\_\_\_\_ (Licensee)

Name: \_\_\_\_\_  
(Please print)

Date: \_\_\_\_\_

Signed in the presence of:

Signed: \_\_\_\_\_ (Witness)

Name: \_\_\_\_\_  
(Please print)

Date: \_\_\_\_\_

Please ensure the following items are included with your application:

- 🍓 **A copy of your current Public Liability Insurance certificate**
- 🍓 **Two photos or a link to your business website/social media page**
- 🍓 **If selling food products, a copy of your Streatrader registration must accompany this application.**

Site Payment Details:

- 🍓 Payments can be made via direct deposit, cheque, cash/EFTPOS.
- 🍓 Cheques to be made payable to: Wallington Primary School
- 🍓 Direct Deposit: Wallington Primary School  
BSB: 063 834  
Account: 10 17 56 21  
Use Reference: SF2022 & business name

Return completed application:

- 🍓 By Post: Strawberry Fair Stall Holder Co-ordinator,  
Wallington Primary School, Wallington Road, WALLINGTON VIC 3222

OR

- 🍓 By Email: jennie\_absalom@hotmail.com

*For use by Stall Holder  
Coordinator:*

Date Received: \_\_\_\_\_

- Payment Received
- List of Produce
- Photos/Website link
- Copy of Streatrader
- Copy of Insurance